

FRANKFORT COMMUNITY PUBLIC LIBRARY

Regular Meeting of the Board of Trustees

November 13, 2017

The Frankfort Community Public Library Board of Trustees met following the Clinton County Contractual Public Library Board of Trustees' meeting. The meeting was held at the Frankfort Community Public Library, with President Joseph Hilgenhold, presiding. Present were Marc Hodges, Phoebe Smith, Pam Powers, Jeff Tatum, Jarod Cates, Gregg Williamson, Director, Jen Casey, Assistant Director and Kathy Johnson, Treasurer. Annie Bacon was not present.

MINUTES: *October 9, 2017 Board Minutes approved as presented.*

TREASURER'S REPORT: *Approved as presented.*

DIRECTOR'S REPORT: *Mr. Williamson gave his report as it related to the Frankfort Library.*

PATRON COMMUNICATIONS: *none*

APPROVAL OF BILLS:

Jarod Cates made a motion, seconded by Pam Powers to approve the bills as presented. The motion carried.

OLD BUSINESS:

Facilities: *ACCS has installed new fiber and new switches for the Library. Tim Criswell will be putting a handrail up in the staff parking lot by the steps and will be working on the sidewalk to make the step down safer. New leaks were discovered with the new batch of rain and more small holes have been found in the outside walls and will be fix as soon as possible. The Library is changing some of our outside lighting to orange lights to support the NO VIOLENCE AGAINST WOMEN campaign that will run through the middle of December.*

Strategic Plan: *Copies of the new plan were given to the Board. A vote will be taken on the new plan at the December meeting.*

Legislative Update: *None*

FCPL Board By-Laws:

Pam Powers made a motion, seconded by Phoebe Smith to replace Article 20 to the FCPL Board By-Laws and to remove Article 23. This was done to correct the motion made last month where the incorrect article number was used. The motion carried.

Library Policy:

Diversity Action Plan & Diversity Statement:

Jarod Cates made a motion, seconded by Jeff Tatum to accept the Diversity Action Plan and Diversity Statement as presented, with no changes from last year. The motion carried.

Grand Piano Policy:

Marc Hodges made a motion, seconded by Phoebe Smith to accept the Grand Piano Policy as presented, with no changes from last year. The motion carried.

NEW BUSINESS:

2018 Library Services Contract:

Jeff Tatum made a motion, seconded by Jarod Cates to accept the 2018 Library Services Contract as presented. The motion carried.

2018 Schedule of Holidays & Closings:

Jarod Cates made a motion, seconded by Pam Powers to accept the 2018 Schedule of Holidays & Closings with the correction of December 23, 2018 as being closed. The motion carried.

2018 Job Classification & Pay Structure:

Jeff Tatum made a motion, seconded by Jarod Cates to accept the 2018 Job Classification & Pay Structure as presented. The motion carried.

TRANSFERS: None

ADJOURNMENT:

Joseph Hilgenhold, President

Marc Hodges, Secretary