Welcome to our new Board Member Mike Brackett

The Frankfort Community Public Library Board of Trustees met following the Clinton County Contractual Public Library Board of Trustees meeting. The meeting was held at the Frankfort Community Public Library with President Annie Bacon presiding. Present were, Marc Hodges, Wayne Williams, Pam Powers, Pam Nichols, and Mike Brackett. Also present were Gregg Williamson, Director, Jen Casey, Assistant Director, and Kathy Johnson, Business Manager. Keren Garza was not present.

MINUTES:
Wayne Williams made a motion seconded by Pam Nichols to accept the August 12, 2019 minutes as presented. The motion carried.

TREASURER’S REPORT: Approved

DIRECTOR’S REPORT: See the Director’s report as it relates to the Frankfort Library.

PATRON COMMUNICATIONS:

APPROVAL OF BILLS:
Pam Powers made a motion, seconded by Pam Nichols to approve the bills for payment. The motion carried.

OLD BUSINESS:

Facilities: Harry’s water fountain has been replaced with a new water fountain that will fill water bottles as well as offer drinks of water.
Crenshaw’s submitted a bid to resurface the north parking lot. The bid was for $3,800.00.
Apex Security will install 12 more cameras for $7400.00
The White Van no longer runs. We are looking at alternatives to replace the van. The Wright Brother’s airplane model that belongs to the Children’s Department is no longer being used. We are looking at giving it to the Frankfort Airport to display.

There are old file cabinets in the Annex. We would like to offer them to other libraries.

Wayne Williams made a motion, seconded by Mike Brackett to give the file cabinets to some organization that can use them. The motion carried.

**Strategic Plan:** See Strategic Plan report.

**Legislative Update:**

**NEW BUSINESS:**

**Art & Marketing Clerk**

Wayne Williams made a motion, seconded by Pam Nichols to create an Art & Marketing Clerk position. This will be a sixteen hour a week position and the clerk will report to the Art & Marketing Manager. The motion carried.

**Library Policies:**

**FF Meeting Room Policy:**

Wayne Williams made a motion, seconded by Pam Powers to accept the Meeting Room Policy as presented. The motion carried.

**Branch Meeting Room Policy:**

Wayne Williams made a motion, seconded by Pam Nichols to accept the Meeting Room Policy as presented. The motion carried.
Lost and Found Policy:
Wayne Williams made a motion, seconded by Pam Nichols to accept the Lost & Found Policy with the change of 30 days as the amount of time the Library will keep things. The motion carried.

Bulletin Board Policy:
Wayne Williams made a motion, seconded by Pam Powers to accept the Bulletin Board Policy as presented. The motion carried.

Resolution to Allow Wire Transfer Payments
Wayne Williams made a motion, seconded by Pam Powers to approve the Resolution to Allow Wire Transfer Payments. The motion carried and the Resolution was signed.

2020 Operating Budget
Wayne Williams made a motion, seconded by Pam Nichols to approve the 2020 Operating Budget for advertising. The motion carried.

TRANSFERS: None

ADJOURNMENT: The meeting was adjourned at 7:50 p.m

Annie Bacon, President

Pam Nichols, Vice President

Marc Hodges, Secretary