The Frankfort Community Public Library Board of Trustees met at 6:58 p.m. The meeting was held at the Frankfort Community Public Library with President Annie Bacon presiding. Present were, Marc Hodges, Wayne Williams, Pam Powers, Pam Nichols, Keren Garza, and Mike Brackett. Also present were Gregg Williamson, Director, Jen Casey, Assistant Director, and Kathy Johnson, Business Manager.

MINUTES: The November 11, 2019 was accepted as presented.

TREASURER’S REPORT: Approved

DIRECTOR’S REPORT: See the Director’s report as it relates to the Frankfort Library.

PATRON COMMUNICATIONS:

APPROVAL OF BILLS: Pam Powers made a motion, seconded by Pam Nichols to approve the bills for payment. The motion carried.

OLD BUSINESS:

Facilities:

Strategic Plan: See Strategic Plan report.

Legislative Update:

NEW BUSINESS:

Personnel: Wayne Williams made a motion, seconded by Mike Brackett to add a Maintenance Assistant position (16 hrs/wk) and a Circulation Page (8 hrs/wk). The motion carried.
2020 Library Services Contract: Marc Hodges made a motion, seconded by Pam Powers to accept the 2020 Library Services Contract. The motion carried.

2020 Schedule of Holidays & Closings: Wayne Williams made a motion, seconded by Pam Nichols to accept the 2020 Schedule of Holidays & Closings as presented. The motion carried.

Leap Year Pay Issues: Wayne Williams made a motion, seconded by Pam Powers to let the vacation and sick time remain the same as it is for a year with 26 pay periods. The motion carried.

2020 Salary Schedule: Wayne Williams made a motion, seconded by Pam Nichols to accept the 2020 Salary Schedule as presented. The motion carried.

Delta Dental Insurance: Pam Nichols made a motion, seconded by Mike Brackett to provide dental insurance for all full time employees. The motion carried.

Carry over Vacation Hours: Wayne Williams made a motion, seconded by Pam Nichols to change the number of vacation hours employees can carry over from 160 to 200 hours. The motion carried.

Health Insurance Opt Out Proposal: Mike Brackett made a motion, seconded by Wayne Williams to pay full time employees who do not take the Health Insurance that the Library offers, ½ of the yearly health insurance premium. The motion did not pass with a vote of 2 yes, 3 no and 1 abstained.
Library Policies:
Personnel Policy: Pam Nichols made a motion, seconded by Pam Powers to accept the Personnel Policy as presented. The motion carried.

TRANSFERS: None

ADJOURNMENT: The meeting was adjourned at 8:15 p.m.

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Annie Bacon, President

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Marc Hodges, Secretary

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Pam Nichols, Vice President