The Frankfort Community Public Library Board of Trustees met at 7:31 p.m. The meeting was held at the Frankfort Community Public Library with President Annie Bacon presiding. Present were, Marc Hodges, Wayne Williams, Pam Powers, Pam Nichols, and Mike Brackett. Also present were Gregg Williamson, Director, Jen Casey, Assistant Director, and Kathy Johnson, Business Manager.

**MINUTES:** Wayne Williams made a motion, seconded by Pam Nichols to accept the December 9, 2019 minutes as presented. The motion carried.

**TREASURER’S REPORT:** Approved

**DIRECTOR’S REPORT:** See the Director’s report as it relates to the Frankfort Library.

**PATRON COMMUNICATIONS:**

**APPROVAL OF BILLS:** Pam Powers made a motion, seconded by Marc Hodges to approve the bills for payment. The motion carried.

**OLD BUSINESS:**

**Facilities:**

**Strategic Plan:** See Strategic Plan report.

**Legislative Update:**
NEW BUSINESS:

Sick Bank Account Annual Report:  Report Attached

Bylaws:  Mike Brackett made a motion, seconded by Pam Nichols to accept the Bylaws as presented with no changes. The motion carried.

A Conflict of Interest Disclosure Statement was given to Marc Hodges and Pam Powers to sign for the year 2020.

Treasurer’s Bond:  Pam Powers made a motion, seconded by Marc Hodges to approve the purchase of a Bond for the Treasurer. The motion carried.

Resolution for 2020 Salary Schedule:  Pam Nichols made a motion, seconded by Pam Powers to accept the 2020 Salary Resolution as presented. The motion carried.

Resolution to Encumbrances:  Wayne Williams made a motion, seconded by Pam Powers to sign the Resolution to encumber funds from the 2019 Operating Budget. The motion carried.

Resolution to Establish New Fund Numbers:  Wayne Williams made a motion, seconded by Mike Brackett to accept the Resolution to Establish New Fund Numbers per the State Board of Accounts. The motion carried.

Resolution to Borrow Emergency Funds:  Wayne Williams made a motion, seconded by Pam Nichols to sign the Resolution to Borrow Emergency Funds if necessary for the year 2020 and to accept The Farmers Bank Bid Letter for a loan. The motion carried.
Resolution to Transfer Funds: Mike Brackett made a motion, seconded by Wayne Williams to transfer funds within the 100 Operating Fund as needed to fulfill the 2019 appropriations. The list presented was approved and the motion carried.

Library Policies:
Finance Policy: Wayne Williams made a motion, seconded by Pam Nichols to accept the Finance Policy as presented with no changes. The motion carried.

TRANSFERS: None

ADJOURNMENT: The meeting was adjourned at 8:05 p.m.

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Annie Bacon, President  Marc Hodges, Secretary

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Pam Nichols, Vice President