

# **FRANKFORT COMMUNITY PUBLIC LIBRARY**

## **Regular Meeting of the Board of Trustees**

**September 14, 2020**

*The Frankfort Community Public Library Board of Trustees met at 6:47 p.m. The meeting was held at the Frankfort Community Public Library with President Annie Bacon presiding. Present were Wayne Williams, Mike Brackett, Marc Hodges, Pam Powers and Esmeralda Cruz. Also present were Gregg Williamson, Director, and Kathy Johnson, Business Manager. Pam Nichols and Jen Casey were not present.*

### **MINUTES:**

*Wayne Williams made a motion seconded by Mike Brackett to accept the August 10, 2020 minutes as presented. The motion carried.*

### **TREASURER'S REPORT:** *Approved*

**DIRECTOR'S REPORT:** *The Library received a Grant from the North Central Health Services (NCHS) administered by the Tippecanoe Arts Federation in the amount of \$58,000.00 to improve the lighting and to add a Sound Loop in the Theatre. The Sound Loop will require new carpet to be installed in the Theatre. Mindy Emswiler was instrumental in applying for this Grant. Maeve Brewer has been awarded \$500.00 for reimbursement for Continuing Education toward her Library Degree. See the Director's report as it relates to the Frankfort Library.*

### **PATRON COMMUNICATIONS:**

### **APPROVAL OF BILLS:**

*Pam Powers made a motion, seconded by Esmeralda Cruz to approve the bills for payment. The motion carried.*

### **OLD BUSINESS:**

*Facilities: The parking lot repaving and restriping has been completed. Annie Bacon reported that Harold Kinsler made repairs to the Little Free Library at Dorner's Park.*

*Strategic Plan: See Strategic Plan report.*

*Legislative Update: Legislative Forum will be held October 6, 2020. Gregg Williamson will be attending.*

**NEW BUSINESS:**

***Library Policies:***

*Meeting Room Policy*

*Marc Hodges made a motion, seconded by Wayne Williams to accept the Meeting Room Policy as presented, with no changes. The motion carried.*

*Lost & Found Policy*

*Pam Powers made a motion, seconded by Marc Hodges to accept the Lost & Found Policy as presented, with no changes. The motion carried.*

*Bulletin Board Policy*

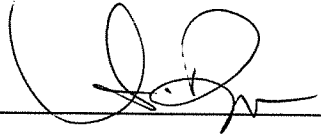
*Esmeralda Cruz made a motion, seconded by Wayne Williams to accept the Bulletin Board Policy as presented, with no changes. The motion carried.*

*Library Policies will now be e-mailed before the Board Meeting, as to give the Board Members time to review them. Anyone who would like to have a hard copy of the policies can contact the Administration Office.*

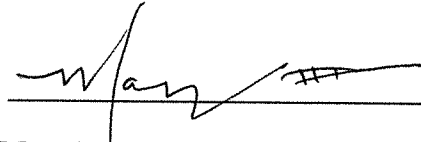
*Gregg Williamson asked for the Board's thoughts on letting small groups of 2 or 3 patrons using the Study Rooms. The Board said that it was a good idea to let small groups use the rooms on a trial basis to see how it works for the Library Staff and patrons. Cleaning protocols must be observed.*

**TRANSFERS:** None

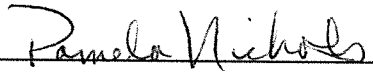
**ADJOURNMENT:** The meeting was adjourned at 7:13 p.m.



**Annie Bacon, President**



**Marc Hodges, Secretary**



**Pam Nichols, Vice President**

