

# **FRANKFORT COMMUNITY PUBLIC LIBRARY**

## **Regular Meeting of the Board of Trustees**

**January 18, 2021**

*The Frankfort Community Public Library Board of Trustees met at 7:05 p.m. The meeting was held at the Frankfort Community Public Library with President Annie Bacon presiding. Present were Pam Nichols, Wayne Williams, Mike Brackett, Marc Hodges, and Pam Powers. Also present were Gregg Williamson, Director, Jen Casey, Assistant Director, and Kathy Johnson, Business Manager. Esmeralda Cruz was not present.*

### **MINUTES:**

*Pam Powers made a motion seconded by Wayne Williams to accept the December 14, 2020 minutes as presented. The motion carried.*

**TREASURER'S REPORT:** *Approved*

### **DIRECTOR'S REPORT:**

*See the Director's report as it relates to the Frankfort Library.*

### **PATRON COMMUNICATIONS:**

### **APPROVAL OF BILLS:**

*Pam Nichols made a motion, seconded by Mike Brackett to approve the bills for payment. The motion carried.*

### **OLD BUSINESS:**

**Facilities:** *Annex Building was damaged when the new carpet was delivered. Miller's Flooring will take care of the damages. Adam's Electric will be looking into what will be needed to get the stairwell heaters working.*

**Strategic Plan:** *See Strategic Plan report.*

**Legislative Update:** *The library will be helping to register patrons for the Covid vaccine.*

**NEW BUSINESS:**

***Sick Bank Account Annual Report*** was made available to the Board.

***Bylaws:***

*Wayne Williams made a motion, seconded by Pam Nichols to accept the Bylaws as presented, with no changes from last year. The motion carried.*

***Conflict of Interest Disclosure Statements*** were signed by Pam Powers and Marc Hodges.

***Treasurer's Bond:***

*Marc Hodges made a motion, seconded by Pam Powers to renew the Treasurer's Bond for 2021. The motion carried.*

***Library Policies:***

*Finance Policy:*

*Mike Brackett made a motion, seconded by Marc Hodges to accept the Finance Policy as presented, with no changes from 2020. The motion carried.*

***Encumbrances:***

*Pam Nichols made a motion, seconded by Pam Powers to accept the list of 2020 Encumbrances as presented. The motion carried. A list is attached.*

***Resolution to Transfer Funds:***

*Pam Nichols made a motion, seconded by Pam Powers to approve the Transfer of Funds within the 100 Operating Fund, as presented. The motion carried. A copy of the Transfers is attached.*

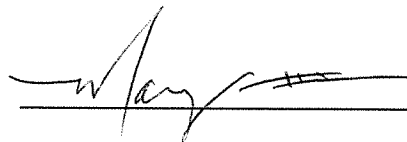
**TRANSFERS:** *None*

**ADJOURNMENT:** *The meeting was adjourned at 7:23 p.m.*



---

**Annie Bacon, President**



---

**Marc Hodges, Secretary**

---

**Pam Nichols, Vice President**

