

FRANKFORT COMMUNITY PUBLIC LIBRARY

Regular Meeting of the Board of Trustees

May 10, 2021

The Frankfort Community Public Library Board of Trustees met at 6:55 p.m. The meeting was held at the Frankfort Community Public Library with Vice-President Pam Nichols presiding. Present were Mike Brackett, Chad Kozuch, Esmeralda Cruz, Wayne Williams, and Pam Powers. Also present were Gregg Williamson, Director, Jen Casey, Assistant Director, and Kathy Johnson, Business Manager. Annie Bacon was not present.

MINUTES:

Wayne Williams made a motion, seconded by Pam Powers to accept the April 12, 2021 minutes as presented. The motion carried.

TREASURER'S REPORT: *Approved*

DIRECTOR'S REPORT

PATRON COMMUNICATIONS:

APPROVAL OF BILLS:

Esmeralda Cruz made a motion, seconded by Wayne Williams to approve the bills for payment. The motion carried.

OLD BUSINESS:

Facilities: *The City of Frankfort has approached the Library about buying the Police Station building from the city. The Director is looking into what the Library would do with the building if it was purchased. United Way and the Center Township Trustee's Office have expressed an interest in renting part of the building if the Library moves ahead with the purchase. The Mayor of Frankfort would like a verbal commitment by July.*

*The cameras that the Library installed earlier this year have been helpful to the Police Department investigating a few traffic accidents.
The EPA sent the Library a Self-Audit to perform and return to them. It has been completed.*

Strategic Plan: *See Strategic Plan report.*

Legislative Update:

NEW BUSINESS:

Library Policies:

Gallery Exhibition Policy:

Pam Powers made a motion, seconded by Mike Brackett to accept the Gallery Exhibition Policy as presented with no changes. The motion carried.

August Board Meeting:

Mike Brackett made a motion, seconded by Chad Kozuch to have the August 9, 2021 Board Meeting at the Rossville Library. The motion carried.

Personnel:

Gregg Williamson requested that Sydney Courser, Marketing Assistant, be given a raise retroactive to January 1, 2021 to compensate her for the work she had been doing in the Marketing Department while Susie Blackmore has been fighting cancer and has had to take sick hours during her treatment period. This increase will continue until Susie Blackmore returns, which Susie hopes will be in June. The increase will be \$13.50 per hour.

Wayne Williams made a motion, seconded by Mike Brackett to approve this raise. The motion carried.

Personnel:

Gregg Williamson requested a change to the Organizational Chart. There will no longer be a full time Children's Librarian, the Adult Services Department will no longer have an AV Specialist, as all DVDs have been moved to the Circulation Area, and the Circulation Department will now have a new full time Circulation Assistant and a Circulation Clerk and they will no longer have a Circulation Page.

Mike Brackett made a motion, seconded by Chad Kozuch to accept the changes that have been suggested. The motion carried.

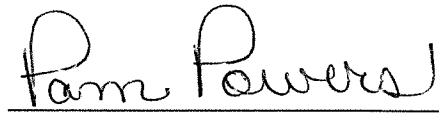
TRANSFERS: *None*

ADJOURNMENT:

Chad Kozuch made a motion, seconded by Mike Brackett to adjourn the meeting at 8:08 p.m. The motion carried.



Annie Bacon, President



Secretary, Pam Powers

Pam Nichols, Vice President

