FRANKFORT COMMUNITY PUBLIC LIBRARY
Regular Meeting of the Board of Trustees
February 13, 2023

The Frankfort Community Public Library Board of Trustees met at 6:30 p.m. The meeting was held at the Frankfort Community Public Library. President, Pam Nichols presided. Present were Mike Brackett, Esmeralda Cruz, Peggy Kloenne, Chad Kozuch, Pam Powers, and Wayne Williams. Also present were Gregg Williamson, Director, Jen Casey, Assistant Director, and Kathy Johnson, Business Manager. Beth Carter, Diane Bever, and Bob Shaffer were also present. There were also 10 or so citizens that attended the meeting.

BOARD OF FINANCE MINUTES: Wayne Williams made a motion, seconded by Esmeralda Cruz to accept the January 23, 2023 Board of Finance Minutes. The motion carried.

BOARD MEETING MINUTES: Wayne Williams made a motion, seconded by Mike Brackett to accept the January 23, 2023 Board Minutes as presented. The motion carried.

TREASURER’S REPORT: Wayne Williams made a motion, seconded by Mike Brackett to accept the Treasurer’s Report as presented. The motion carried.

DIRECTOR’S REPORT: See the Director’s report as it relates to the Frankfort Library.
The Director’s report is attached

SECURITY & SAFETY COMMITTEE REPORT: Wayne Williams gave a report on what the Board has discussed about safety at the Library. The report is attached.

PATRON COMMUNICATIONS: Pam Nichols proceeded to let the people who had asked to speak to the Board have their time. 15 minutes (in total) are allowed for public comments. The people who spoke were Sydney Hundley, Joyce Cunningham, and Rachel Milburn.
APPROVAL OF BILLS:

Pam Powers made a motion, seconded by Mike Brackett to approve the bills for payment. The motion carried.

OLD BUSINESS:


It was reported that many of the Heat Pumps in the Frankfort building are in disrepair. The back loading dock doors are not fixed, but the library is looking into what can be done, possibly replacing the doors.

Legislative Update:

NEW BUSINESS:

Library Policy:

Material Selection Policy:

Esmeralda Cruz made a motion, seconded by Mike Brackett to accept the Material Selection Policy as presented, with no changes. The motion carried.

Disaster Management Policy:

Pam Powers made a motion, seconded by Mike Brackett to accept the Disaster Management Policy as presented, with the correction of Pam Nichols phone number. The motion carried.

2023 Personnel Policy Handbook:

Mike Brackett made a motion, seconded by Esmeralda Cruz to change Section 4.1 b back to the original language from last year, as it was found to be incorrect in the new handbook and to change Appendix G to say Sample Job Titles. The motion carried.

The Nominating Committee for 2023 Frankfort Board Officers will be Chad Kozuch and Esmeralda Cruz.
Tim Anno will be replacing Pam Powers as the new Board Member in March.

TRANSFERS: None

ADJOURNED

Pam Nichols, President

Wayne Williams, Vice President

Pam Powers, Secretary

Board Members

Peggy Kleeman

Michael W. Brackett

Chuck Kirch