CLINTON COUNTY CONTRACTUAL PUBLIC LIBRARY
Regular Meeting of the Board of Trustees
October 9, 2023
6:30 p.m.

The meeting of the Board of Trustees of the Clinton County Contractual Public Library met at 6:30 p.m. The meeting was held at the Frankfort Community Public Library. President, Diane Beverly presided. Present were Tim Anno, Mike Brackett, Beth Carter, Chad Kozuch, Alleeah Livengood, Pam Nichols, Jennifer Prosser, Rodney Wann. Also present were Morgan Maldonado, Director and Mindy Emsswiler, Administration Manager. Jill Garrison was also present. Peggy Kloenme was not present.

MINUTES: Jennifer Prosser made a motion, seconded by Mike Brackett, to accept the September 11, 2023 Board Minutes. The motion carried.

TREASURER’S REPORT: Certified checks for October received today, October 9, 2023. Question on the two payments to Stillwell + Co. in September. This will be researched and reported back to the board.

DIRECTOR’S REPORT: The gardener will be out for a month, and maintenance is filling in. Mary Ann Crites, Clerk at Rossville Library has turned in her notice to retire October 14. There have been several applicants for this position, and interviewing will take place soon.

Staff Day was Friday, October 6, and staff seemed to have a good time. Indiana State Library’s Kara Cleveland and Paula Newcome provided training on communication, conflict, and some fun team-building activities. Captain Brady Sorrels from the Frankfort Police Department provided active shooter training that was well received by staff. They really enjoyed the Goodwin’s Car and Memorabilia Museum.

Library staff has been attending more outreach events and will continue to do so with Halloween coming up. Mindy and Morgan went to the Community Day at the airport on September 30, and Mindy was able to fly in the PBY airplane similar to the one piloted by Adrian Marks when he saved 56 USS Indianapolis Survivors.

We are getting a quote for cameras at the Branch libraries from Cottage Watchmen.

Rossville received a new fax machine.

Branch programs saw some good numbers last month. Back to the Moon program had 7 participants at Michigan Road, Mulberry’s Euchre group had 9 in attendance, Rossville had a lot of programs last month and had 18 people attend Family Stem Night and 36 people picked up Candy Towers Take and Make kits.

Still trying to figure out why the fire alarm is going off at Michigan Road. The company who installed the system will be looking at it soon.

PATRON COMMUNICATIONS: None
OLD BUSINESS:

Facilities:
Mulberry branch was the focus: extended downspouts, parking light pole repair, new heater ordered, repaired leaky faucet, running toilet, water fountains, drain water heater, and stained carpet square in meeting room, concrete around pillar and sealing cracks in the sidewalk, cleared path in rain garden and hauled away debris.

NEW BUSINESS:

Changes to the CCCPL Board of Trustees - Welcome to our new board member, Rodney Wann.
Rodney fills Wayne Williams’ term.
New opening: Esmeralda Cruz’s replacement.

2024 OPERATING BUDGET: Chad Kozuch made a motion, seconded by Jennifer Prosser to adopt the 2024 Operating Budget. The motion carried. The board signed the form to upload to the DLGF website.

DISASTER MANAGEMENT PLAN: This policy will be reviewed annually and training for staff will be reviewed, as well. Mike Brackett made a motion, seconded by Jennifer Prosser to accept the Disaster Management Plan with minimal changes discussed. The motion carried.

Reminder: November Board Meeting will be held on November 6, 2023.

TRANSFERS: Transfer monthly tax payment as it is received per service contract.

ADJOURNMENT: Rodney Wann made a motion seconded by Beth Carter to adjourn the CCCPL Board Meeting. The motion carried.

Diane Bever, President

Beth Carter, Secretary

Jennifer Prosser, Vice President

Board Members